AGENDA ITEM
CA 8

Travel Approval Form

Department: Sheriff's Office - Jail

Event Name: The 21 Irrefutable Laws of Leadership

Location: Huntsville, Texas

Event Dates: 02/24/25 - 02/26/25

Purpose:

- ☐ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

2-10-25

Name of Attendees:

Sydney Wilson

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Approved in CC on 9/11/2023

You are now Registered for this event!

Please print and keep this page for your records. Some characters (', ") may not properly display.

Registration ID: 3907
Date Registered: 2025-01-17 22:35:54
Event: The 21 Irrefutable Laws of Leadership
Date Start: 2025-02-24 08:30:00
Date End: 2025-02-26 17:00:00
Cost: $299.00
Name: Wilson, Sydney
Title: Sergeant
Agency: Johnson County Sheriffs Office
County: Johnson
Address: 1800 Ridgemar Drive | | Cleburne, TX
Phone: 817-202-4000
Email: swilson@johnsoncountytx.org
TCOLE PID: 521026

Cancellation Policy:
If the participant has already paid, he/she will be refunded half the cost of the registration fee if written notice of cancellation is received by the Correctional Management Institute of Texas no later than ten (10) business days prior to the program. No refunds are available after this date, but substitutions of attendees are permitted. If no written cancellation is received and the participant does not attend the program, the participant/agency will be required to pay 100% of the registration fee if the registration fee was not previously paid.

Payment Information: CMIT accepts cash and check payments as well as Visa and MasterCard. To make a credit card payment, please contact CMIT by phone or click the Pay Online link above (if provided).
Please make checks payable to Sam Houston State University - CMIT.
Mail checks to CMIT, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296.

Jail/Prison | Community Corrections | Leadership | Support Staff | Other

The 21 Irrefutable Laws of Leadership

TOPICS COVERED:

- Identify which of the Irrefutable laws are strengths for you, which you should work on improving and which areas you should delegate to others.
- Walk away from this training with a Note Taking Guide containing a plan on how to improve your leadership skills
- Become a more effective leader by applying the 21 Irrefutable Laws of Leadership

WHO SHOULD ATTEND:

- Community Corrections
- Leadership
- Anyone in a leadership position, whether new or with years of experience, can benefit from this training.

TRAINING HOURS: 22.5

CLICK TO REGISTER NOW

DATE/TIME:

Feb 24 (08:30 am) - 26, 2025 (05:00 pm)

REGISTRATION DEADLINE:

Feb 06, 2025

FEE POLICY:

Early Registration - $299.00
Late Fee - $25

LOCATION INFORMATION:

George J. Beto Criminal Justice Center
Sam Houston State University
816 17th Street
Huntsville, Texas 77340

HOTEL INFORMATION: *

University Hotel
1610 Bobby K. Marks Drive
Huntsville, Texas 77340
Phone: 936-496-2151

Hotel reservations are the responsibility of the participant.

There is a block of 17 rooms at the University Hotel if you are interested staying onsite.

The Correctional Management Institute of Texas is co-hosting "The 21 Irrefutable Laws of Leadership Training" with Mel Brown and Associates.

The class is limited to 40 participants.

"Everything rises and falls on leadership. These laws carry consequences with them. I've seen them work in more than ninety countries around the world. Apply the laws and people will follow you. Violate or ignore them, and you will not be able to lead others. But here's the good news: every one of the laws can be learned." ~~ John C. Maxwell, international leadership expert and best-selling author.

"If The 21 Irrefutable Laws of Leadership is new to you, let me say that you are in for a treat. It will change the way you live and lead." ~~ Stephen R. Covey author of The 7 Habits of Highly Effective People.

"What I found most beneficial about the training was learning from Mel's real-world experiences and how they applied to the 21 laws. I also like the group discussion/activities. Small group work brought the information presented to life. I liked the depth of the training." ~~ Craig Corder, Chief Juvenile Probation Officer for Orange County, Texas

Participants in this workshop will be provided with specific steps for applying The 21 Irrefutable Laws of Leadership in their work, their community, their family or their church.

For more information, contact:
Amanda Wood, Division Director
Correctional Management Institute of Texas
George J. Beto Criminal Justice Building
Sam Houston State University
Huntsville, TX 77341-2296
Fax: (936) 294-1671
Phone: (936) 294-1227
awood@shsu.edu

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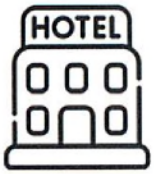
* Unless otherwise noted, hotel arrangements are the responsibility of the participant.



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytx.org)

DATE: 01/21/2025 DEPARTMENT: Jail

PERSON SENDING REQUEST: Kristen Lesley EXT: 3602

Person (s) Name Attending:

1. Sydney Wilson
2.
3.
4.
5.
6.

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

Function Attending: The 21 Irrefutable Laws of Leadership

Hotel Name: University Hotel
Hotel Address: 1610 Bobby K Marks Drive
City: Huntsville State: Texas Zip: 77340
Hotel Phone# 936-496-2151
Special Requirements:
Conference Hotel Block Code:
Conference/Training Website: https://www.cmitonline.org/cal.php?mode=view&item=1490
How many rooms needed: 1
Date of Check In: 2/23/25 **Date of Check Out:** 2/26/25

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.